

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Roofing Advisory Board

October 3, 2017

Time: 10:05 a.m. Adjourn: 12:22 p.m. (Petry/Kaiser)
Location: IDFPR Springfield Office, 320 W Washington St, Conference Room 376

Board Members Present: Rod Petrick, Chairman
 Jim Petry, Vice-Chairman
 Laurie Moore, Member
 Mitch Kaiser, Member
 Doug Sutton, Jr, Member
 Alfred Nyman, Member

Board Members Absent: Robert Grela, Public Member

Staff Present: Jim Koehl, Board Liaison
 Munaza Aman, Legal Counsel

Topics:	Discussion:	Action:
Approve Minutes	February 9, 2017 minutes	Nyman/Sutton moved to approve the February 9, 2017 minutes. Motion carried.
Old Business	Roofing Examination	The Board discussed the need for two Board members for the review panel with names being suggested for panel members from the roofing industry as well. Materials are needed to support a question that is added. Would then need to make sure if the source would release materials to be used. Need to look at the poor performer questions and determine if the questions are in line with current technology. Mr Nyman provided information on other testing options that are provided in other states.

Old Business	Roofing Examination (con't)	The Board is frustrated with the progress of the exam review. The Chair plans to send a letter to the Division of the Board's concerns.
New Business	Examination Statistics	Mr Koehl distributed the exam statistics report to the Board for review and comments.
	Disciplinary Report	Mr Koehl provided an overview of the disciplinary report.
Closed Session	Deliberate case	<p>Kaiser/Nyman moved to go into closed session pursuant to Section 2(c)(4) and (15) of the Open Meetings Act. Motion carried.</p> <p>Subsequent to the motion a roll call was held and the following members voted unanimously to close the session.</p> <p>Petrick-yes Petry-yes Moore-yes Sutton-yes Kaiser-yes Nyman-yes</p> <p>Those voting yes constituted a majority of the quorum of the members of the Board.</p> <p>The session closed at 11:20 a.m.</p>

Deliberations were held in closed session on cases presented to the Board. Closed session minutes from the February 9, 2017 business meeting were also reviewed.

Closed Session (con't)

Petry/Nyman moved to come out of closed session at 11:59 a.m.
Motion carried.

Open Session

Case Deliberated in Closed Session

Dave Anderson Construction Inc/
2016-06523

Sutton/Moore moved that 104-015376 and 105-005452 be reprimanded with a fine of \$5000 for each payable in 60 days.
Motion carried.

Ivan Roofing and Construction Inc
2016-07438

Petry/Kaiser moved that 104-009829 and 105-004376 be indefinitely suspended with a fine of \$8000 on each payable in 60 days. Motion carried.

Beechy's Siding and Overhang
2014-10961

Sutton/Nyman moved that 104-015977 be reprimanded with a \$3500 fine payable in 60 days.
Motion carried.

Damico Remodeling Inc
2016-08657

Kaiser/Sutton moved that 104-016361 be Indefinitely Suspended with a \$10,000 fine payable in 60 days and a fine of \$10,000 on 105-004055 payable in 60 days. Motion carried.

Damico Remodeling Inc
2017-02532

Kaiser/Sutton moved that 104-016361 be Revoked with a \$5000 fine payable in 60 days.
Motion carried.

Randy Rippy
2016-06043

Kaiser/Sutton moved that a civil penalty be imposed in the amount of \$5000. Motion carried.

Closed Minutes

Petry/Moore moved to accept the closed minutes from the February 9, 2017 meeting as written. Motion carried.

Board Chairman Time

Chairman Petrick noted that Mr Grela contacted him noting that he will be resigning as of December 31, 2017.

Chairman Petrick stated that the Board should look at steep slope content and send to Mr Koehl.

Mr Nyman provided handouts for business related topics for the exam.

Chairman Petrick noted that the NCRA manuals are 'live'.

Board Liaison Time

Address Changes

Mr Koehl distributed the Board address roster for any changes.

Travel Vouchers

Travel voucher forms were distributed.

Exceptions and Comments

Deliberations-Let it be noted for the record that the Director's decision regarding disciplinary matters is withheld from the minutes and rendered at the time the Board presents their Findings of Fact, Conclusions of Law and Recommendations.
