

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS LAND SURVEYORS LICENSING BOARD

**Open Minutes**

Illinois Land Surveyors Licensing Board

Date: November 19, 2021  
Convened: 9:32 am  
Adjourned: 10:23 am  
Location: WebEx

Members Present: James W. Abbitt Jr., Chair  
Michael Filipski, Vice-Chair  
John G. Huff, Public Member  
Carol Sweet-Johnson, Member

Member(s) Absent: Kim Lyons, Member  
Gale E. Hake, Member  
C. Brian Lounsbury, Member

Staff Present: Kyle Lazell, Design Licensing Manager  
Haley Lowrance, IDFPR General Counsel  
Eduardo Fernandez, IDFPR Prosecuting Attorney  
Roy Cepero, IDFPR Design Profession Investigator

Guests Present: Ryan Roth, IPLSA

Open Session: The Meeting was called to order at 9:32 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member  
Announcements,  
comments**

Mr. Abbitt welcomed everyone and asked if there were any Board announcements or comments.

*No board announcements.*

**II. Guest Announcements,  
comments**

Mr. Roth reminded the Board, the 2022 IPLSA Annual Meeting is planned to be held in-person in Springfield at the Crowne Plaza Hotel.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS LAND SURVEYORS LICENSING BOARD

**III. Licensing Manager Report**

- A. Rules Update Mr. Lazell shared he had no update for the pending rule packet at this time and hopes to provide an update by the next meeting.
- B. CTS Update Mr. Lazell shared an update regarding the discontinuation of using CTS for NCEES exams as of November 1, 2021. He also shared the new exam registration process for NCEES exams for exam candidates.
- C. NCEES MBA Committee Mr. Lazell stated that the committee has met several times since September and broke into sub-committees to review a set number of NCEES position statements and make recommendation if the statement is still relevant or if changes may be warranted.
- D. DPR Staff Change Mr. Lazell shared that Cheryl Sakris in the Director's office has left the department and the current point of contact is Diane Casas.

- IV. Review of Open Minutes** The Board reviewed the minutes of the September 30, 2021 meeting. Motion was made, seconded (Huff/Filipski) and passed to accept the minutes of the meeting as written.  
Roll Call: The Board Members present constituted a quorum of the Board.

- V. Ongoing Business** *No business presented.*

**VI. Report from Subcommittees**

- A. Complaint Review Committee/subcommittee Complaint Review Committee/subcommittee  
Mr. Filipski reported on the November 4, 2021 meeting.
- Complaint Statistics based on recommendations from the September meetings for each profession:
- Architect: Opened 1, Closed 0, Referred 0  
SE: Opened 1, Closed 1, Referred 0

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS LAND SURVEYORS LICENSING BOARD

PE: Opened 2 Closed 2, Referred 2  
LS: Opened 0, Closed 2, Referred 1

Complaints currently under investigation:

Architect – 18  
SE - 2  
PE – 9  
LS – 7

Cases currently being prosecuted:

Architect – 34  
LS – 7  
PE – 22  
SE – 10

B. Jurisdictional Exam Sub-Committee

Ms. Sweet-Johnson reported that the exam review committee now has nine members confirmed as being on the committee.

Mr. Lazell shared that he received an update from Dr. Rodgers earlier that morning that the exam survey is ready to be sent out to all active Illinois Licensed Land Surveyors and will launch the week of November 29<sup>th</sup> and will be sent weekly those who do not respond to the survey email sent the previous week. He also said that Dr. Rodgers indicated it would take him several weeks to compile the data received from the results before he would have anything available for the exam review committee to review when their first meeting is convened.

**VII. New Business**

A. Election of Officers

Mr. Abbitt requested that this be tabled until the next meeting as several members are absent.

B. 2022 NCEES  
Central/Southern Zone  
Joint Interim Meeting

Mr. Abbitt also requested that this be tabled until the next meeting as several members are absent.

**Motion to go into Closed Session:**

Motion was made, seconded (Huff/Filipski) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:08 am.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS LAND SURVEYORS LICENSING BOARD

Roll Call.

The Board Members present constituted a quorum of the Board.

**VIII. Closed Session:**

A. Review of Closed Minutes

The Board reviewed the closed minutes of the September 30, 2021 meeting.

B. Application Review

No items reviewed by the Board.

**Motion to go into Open Session:**

Motion was made, seconded (Huff/Filipski) and passed to go into Open Session at 10:16 am. Roll Call: The Board Members present constituted a quorum of the Board.

**Motion to accept Recommendations:**

Motion was made, seconded (Huff/Filipski) and passed to accept the recommendations made in closed session. Roll Call: The Board Members present constituted a quorum of the Board.

**Motion to keep Closed Minutes closed:**

Motion was made, seconded (Sweet-Johnson/Filipski) and passed to accept the recommendations made in closed session. Roll Call: The Board Members present constituted a quorum of the Board.

**IX. Reminders**

Mr. Lazell reminded the Board that the next meeting is scheduled to be on January 21, 2022.

**X. Adjournment**

Motion was made, seconded (Filipski/Sweet-Johnson) and passed to adjourn. Roll Call: The Board Members present constituted a quorum of the Board.

Meeting adjourned at 10:23 am.