

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Sex Offender Evaluation and Treatment Licensing and Disciplinary Board

Date: March 24, 2016
Time: 10:10 a.m.
Adjournment: 11:15 a.m.

Location: IDPR Springfield Office
Third Floor – Room 376

Board Members Present: Alyssa Williams-Schafer, Chairperson
Debra Ann Perry, Vice-Chairperson
Frank Cushing, Ed.D., Member
Guy Groot, Member
Jamie Oliphant, Member
Jeffrey Sim, Psy.D., Member
Jessica Stover, LCSW, Member

Board Members Absent: Michael Bednarz, M.D., Member

Staff Present: Sandra Dunn, Manager, Health Services Section
Azeema Akram, Legal Counsel (via conference call)

TOPIC	DISCUSSION	ACTION
<p>NEW BUSINESS Announcements and Introductions</p>	<p>Chairperson Williams-Schafer called the meeting to order and the Board members and staff greeted one another.</p> <p>Ms. Dunn reminded the Board Members to complete their Statements of Economic Interest prior to the April 15 deadline and she provided information on the Department’s paperless licensing initiative.</p>	
<p>Fiscal Year 2017 Board Meeting Schedule</p>	<p>The following Board Meeting Schedule for FY2017 was presented:</p> <p>September 22, 2016 - Springfield March 23, 2017 - Springfield</p>	<p>The Schedule was agreeable to the Board members.</p>

<p>NEW BUSINESS (CON'T.) Rules Changes Discussion - Associate Sex Offender Provider education and licensure requirements</p>	<p>Attorney Akram reviewed the Rules changes to Section 1280.50 that the Board previously discussed. It was noted that APA and CACREP guidelines indicate how many hours may be earned online and many courses are not appropriate for online learning.</p> <p>Ms. Akram explained the new procedures for Rules changes and told the Board that Rules Drafts cannot be shared with the Board until they are approved by the Governor's office. After Governor's office approval, they can be shared and then forwarded to JCAR.</p>	<p>The Board recommended that the Appendix of Course Descriptions should be included in the new Rules.</p>
<p>OLD BUSINESS Approval of Open Minutes – May 28, 2015</p>	<p>The Board members reviewed the Open Minutes of the meeting on May 28, 2015.</p>	<p>A motion was made and seconded to approve the minutes (Cushing/Sim). Motion passed unanimously.</p>
<p>CLOSED SESSION 10:40 A.M.</p> <p>Reconvened in Open Session 11:15 a.m.</p>	<p>A motion was made and seconded to go into Closed Session (Perry/Groot) to approve the Closed Minutes from the May 28, 2015 meeting. A roll call was taken. Williams-Schafer – Aye Groot – Aye Cushing - Aye Oliphant – Aye Perry – Aye Sim – Aye Stover – Aye</p> <p>The Board reviewed applications and recommendations were noted on Action Sheets.</p> <p>The Board reviewed the Closed Minutes of the meeting on May 28, 2015.</p>	<p>Subsequent to the roll call vote, the Board went into Closed Session.</p> <p>Motion to approve the closed Minutes (Groot/Oliphant). Motion passed unanimously.</p>
<p>ADJOURNMENT</p>		<p>A motion was made and seconded to adjourn the meeting at 11:15 a.m.</p>

